

### Summary table of recommended amendments to Governance Rules

Clause	Recommended amendment	Reason
3.1.6	Delete Clause relating to Mayor not Charing Meeting if attending remotely.	In breach of Local Government Act
3.4	Council meeting Agendas to be delivered to Councillors 10 days before meeting – (currently 2 days), and placed on Council's website 6 days prior to the meeting (currently no requirement but LG Act requirement	Improved Public Transparency
3.6	Order of Business amended to bring Community Question time forward	Benefit to members of the Community asking questions
3.9	Amend requirement regarding Agendas for Special Meetings to be in line with Clause 3.4 unless time does not permit	Improved Public Transparency
3.18.1	Notices of Motion to lodged at least 14 days before meeting to allow inclusion in Agenda papers, currently 2 days.	Improved Public Transparency
3.18.2	Also allow CEO after consultation with Mayor to reject motion in certain circumstances	Improved Governance process
3.19	Remove reference to his/her and replaced with their to remove gender reference	Gender Impact Assessment
3.23	Rescission Motions to lodged at least 14 days before meeting to allow inclusion in Agenda papers, currently 2 days. Also clarify that motion contrary to previously adopted motion and acted on cannot be rescinded	Improved Public Transparency
3.27	Remove reference to his/her and replaced with their to remove gender reference	Gender Impact Assessment
3.31	Remove requirement to stand for count of a division and allow clear show of hands	Charter of Human rights issue if Councillor has disability or is in remote attendance
3.36	Councillor questions to be lodged by 12 noon on day of meeting, currently 4pm, to align with Community Question lodgement	Improved Governance process
3.48	Provide greater control over public gallery attending meetings if they become disruptive	Improved Governance process

3.49	Make it clear that Community Questions will be read and answered by CEO or relevant General Manager	Improved Governance process
3.51	<p>Provide greater clarity around what community questions can be refused</p> <p>A question may be disallowed by the Chairperson in whole or in part upon the ground that it:</p> <p>3.51.1 relates to a matter exceeding the powers of the Council;</p> <p>3.51.2 is defamatory, disloyal, indecent, irreverent, abusive or objectionable in language or substance;</p> <p>3.51.3 is intended to embarrass or denigrate a councillor or officer; or</p> <p>3.51.4 is repetitive of a question already answered (whether at the same or an earlier meeting).</p>	Improved Governance process
3.52	Delete clause that refers to Councillor being assisted in answering Community Question	In keeping with amendment to previous clause
Renumbered Clause 3.52	Add details regarding content of questions not to contain commentary on question or preamble	Improved Governance process
3.67	Delete reference to drawing a lot for Election of Mayor if vote is tied.	In breach of Local Government Act
3.68	Clarify that if Mayor is absent from a meeting Deputy Mayor assumes the Chair	Legislative requirement
Part 3 Clauses 3.70 - 3.73	Delete reference to Common Seal	No longer required following repeal of 1989 Local Government Act
Chapter 4 Conflict of Interest Clauses 4.2 & 4.3	Require additional details to be provided in writing when conflict of interest is declared. Standard declaration form included as Attachment 1	Operation Sandon recommendation
Chapter 6 Council records Clause 6.1.2	Include names of Councillors that voted for and against a motion in the minutes without need to call for a division	Operation Sandon recommendation
Chapter 8 Election Period Policy Clause 8.1.2	Include reference to 2024 Election	Update to current election
8.4	Clarify public consultation during election period	Improved Governance process

8.6.1, 8.7.3	Correct reference to Manager Governance to Manager Governance, Safety & Property	Administrative update
8.7.4	Allow holding of meetings during election period to receive Annual Report or required due to emergency or exceptional circumstance.	Improved Governance process & Legislative requirement
8.9.1	Clarify the publishing of Council publications during election period following repeal of 1989 Local Government Act	Legislative requirement
8.1.2	Add new clause allowing CEO to correct any misinformation distributed during election period	Improved Governance process